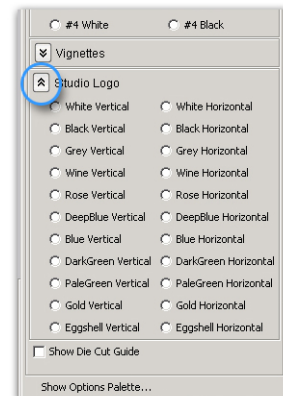
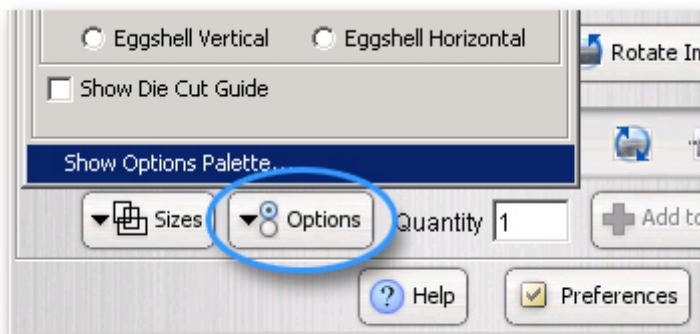


In this guide you will learn how to apply Print and Image Options to products in Lab Link Plus.

The Options Menu

Each print size has various options available in the **Options Menu**. The Options Menu can be viewed in two ways, as an individual window that can be moved and resized on your screen or as a pop-up menu. To access the Options Menu click the Options button in the lower left of your screen. Depending on your monitor settings this menu may extend beyond your screen. You may need to collapse one or more of the options before you can see the entire menu. To collapse or expand an option click on the arrow button to the left of the option name.

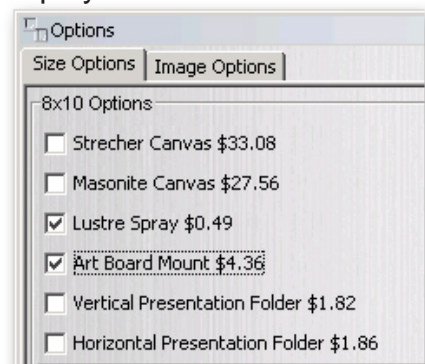
To open the Options Menu in its own window click Options and select Show Options Palette from the bottom of the menu.



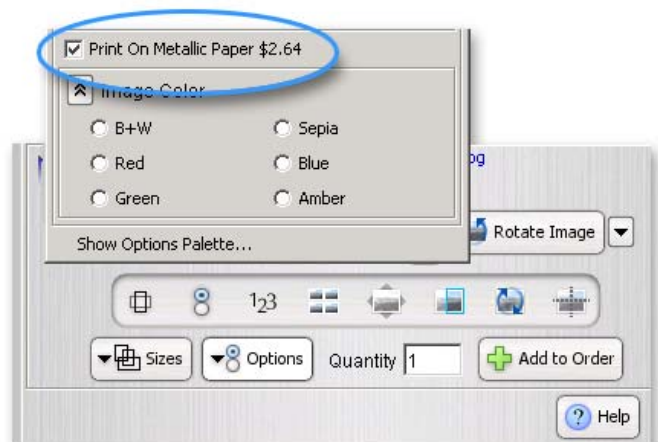
Size Options

When viewing the Options Menu in window view the Size Options are displayed on the first tab. They include mounting and spraying, adding presentation folders, and customizing the look of the print by adding image effects.

Finishing services, such as spraying or mounting, are generally, but not always, at the top of the Options Menu. Click the check box to apply the service. To deselect it, simply click the box again. The price for each is to the right of the option.



Many prints are also available on metallic paper. Use the check box to order a product on metallic paper.



There are several image effects which can be applied including vignettes, studio logos, art borders, texture screens, and black and white, sepia, and color tint effects. There is no charge for these effects.

When you select one, you can see it applied right to your image. Click again to remove the effect.

To use the Studio Logo option you must have a logo on file with us. Call customer service to have your studio logo set up.

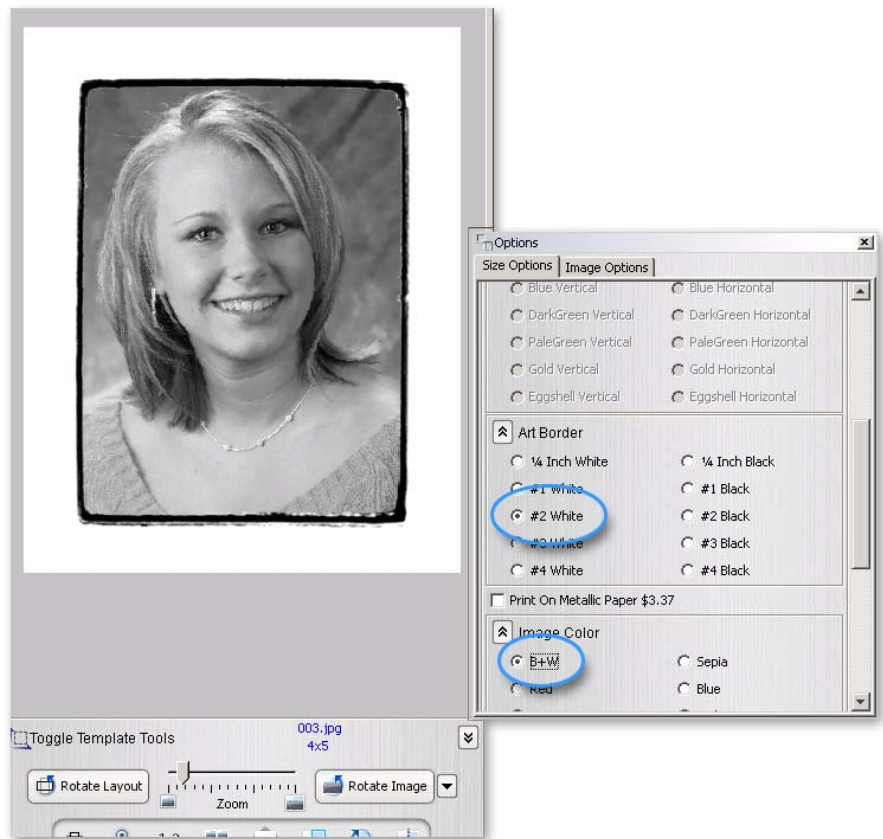
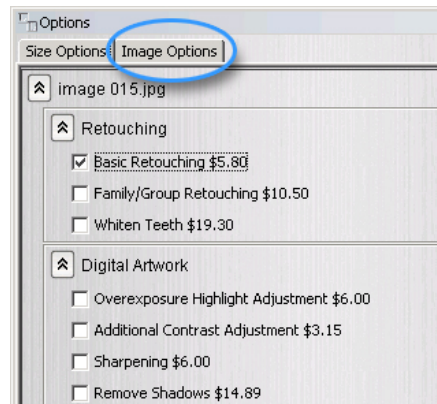
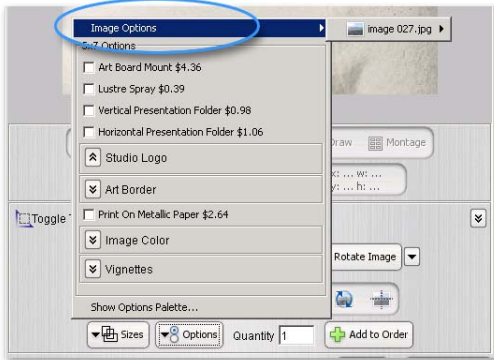


Image Options

Image Options are located at the top the Option menu. From here you can request retouching or other artwork. You can also add special instructions by checking the Special Instructions box and typing your instructions in the text field. Image options are applied per image, that is, if you check off the retouching box that file will be retouched for every print size you order from it and you will only be charged once.



If you need to change an option from the **Review Order Screen** click the **Options Button** next to that image. **Note:** You cannot change Image Effects (Vignettes, Art Borders, etc.) from the review screen. To change an image effect right click on the image thumbnail and select Edit Item. Select **Save Changes** when you are done.

If you have any questions that this guide did not answer please see our Online Training section or call Customer Service at 800-827-7101 ex.101

